



# Tenancy Application Form

For your application to be processed you must answer all questions (including the reverse side)

<b>A. AGENT DETAILS</b>
<b>Principle 9 Real Estate</b>
41 Copper Street, The Ponds NSW 2769
<b>Phone:</b> 02 8806 3122
<b>Mobile:</b> 0439 999 974
<b>Email:</b> <a href="mailto:sharda@p9re.com.au">sharda@p9re.com.au</a>

<b>B. PROPERTY DETAILS</b>
<b>1. What is the address of the property you would like to rent?</b>
<input type="text"/> <input type="text"/> Postcode
<b>2. Lease commencement date?</b>
<input type="text"/> Day <input type="text"/> Month <input type="text"/> Year
<b>3. Lease term?</b>
<input type="text"/> Years <input type="text"/> Months
<b>4. Property rental?</b>
<input type="text"/> \$ per week OR <input type="text"/> \$ per month
<b>5. How many people will normally occupy the property?</b>
<input type="text"/> Adults <input type="text"/> Children, Ages: _____

<b>C. PERSONAL DETAILS</b>
<b>6. Please give us your details.</b>
<input type="checkbox"/> Mr <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/> Mrs <input type="checkbox"/> Other
Surname <input type="text"/> Given name/s <input type="text"/>
Date of Birth <input type="text"/> Driver's licence number <input type="text"/>
Driver's licence expiry date <input type="text"/> Driver's licence state <input type="text"/>
Passport number <input type="text"/> Passport country <input type="text"/>
Pension number (if applicable) <input type="text"/> Pension type (if applicable) <input type="text"/>
<b>7. Please provide your contact details.</b>
Home phone number <input type="text"/> Mobile phone number <input type="text"/>
Work phone number <input type="text"/> Fax number <input type="text"/>
Email address <input type="text"/>
<b>8. What is your current address?</b>
<input type="text"/> <input type="text"/> Postcode

Application sent to RXU3RUWHU (if required) <input type="checkbox"/>
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<b>D. DECLARATION</b>
I hereby offer to rent the property from the owner under a lease to be prepared by the Agent. Should this application be accepted by the landlord I agree to enter into a Residential Tenancy Agreement.
I acknowledge that this application is subject to the approval of the owner/landlord. I declare that all information contained in this application (including the reverse side) is true and correct and given of my own free will. I declare that I have inspected the premises and am not bankrupt.
I authorise the Agent to obtain personal information about me from: (a) The owner or the Agent of my current or previous residences; (b) My personal referees and employer/s (c) Any record listing or database of defaults by tenants such as NDT, TICA or TRA for the purpose of checking your tenancy history; I am aware that I may access my personal information by contacting: NTD: 1300 563 826 TICA: 1902 220 346 TRA: (02) 9363 9244
If I default under the rental agreement, I agree that the Agent may disclose details of any such default to a tenancy default database, and to agents/landlords of properties I may apply for in the future.
I am aware that the Agent will use and disclose my personal information in order to: (a) communicate with the owner and select a tenant (b) prepare lease/tenancy documents (c) allow tradespeople or equivalent organisations to contact me (d) lodge/claim/transfer to/from a Bond Authority (e) refer to Tribunals/Courts & Statutory Authorities (where applicable) (f) refer to collection agents/lawyers (where applicable) (g) complete a credit check with NTD (National Tenancies Database)
I am aware that if the information is not provided or I do not consent to the uses to which personal information is put, The Agent cannot provide me with the lease/tenancy of the premises.
<b>Signature</b> <input type="text"/> <b>Date</b> <input type="text"/>
X <input type="text"/>

<b>TILIT</b>	<b>TI</b>	
<b>YourPorter</b>		
Telephone: 1300 400 600 Fax: 1300 326 468 www.yourporter.com.au		
<b>YourPorter is a FREE service connecting utilities and other services.</b> If the Agent approves this application, YourPorter will be contacting you by phone, SMS, or email for the purposes of assisting you to connect your utilities within 24 hours of receiving this application for next business day connection.		
<input type="checkbox"/> Electricity	<input type="checkbox"/> Telephone	<input type="checkbox"/> Pay TV
<input type="checkbox"/> Gas	<input type="checkbox"/> Internet	<input type="checkbox"/> Health Insurance
<input type="checkbox"/> Car Insurance	<input type="checkbox"/> Home Loans	
<input type="checkbox"/> Life Insurance	<input type="checkbox"/> Home & Contents Insurance	
<b>L</b>	<b>TI</b>	<b>PT</b>
I consent to the disclosure of this application information including any personal information contained in this form to YourPorter Pty Ltd or the purpose of allowing YourPorter and its service providers to contact me or the connection services as offered by YourPorter		
I acknowledge that I do not provide my personal information to YourPorter. It is not a failure to provide these services to me as YourPorter will ensure that my personal information is collected, used, held and disclosed in accordance with the requirements of the Privacy Act 1988.		
I acknowledge that YourPorter may receive a notification relating to the connection of any of the services listed above. I consent to YourPorter contacting me by phone or in relation to the connection of the services listed above. I acknowledge that this consent permits YourPorter to contact me in the numbers listed on this application are listed on the website of YourPorter. It is not a failure to provide these services to me as YourPorter will ensure that my personal information is collected, used, held and disclosed in accordance with the Privacy Act 1988. I acknowledge that standard connection fees may apply for services connected in relation to the connection services.		
I acknowledge that neither YourPorter nor the agent accept any responsibility or any liability or a failure to arrange or provide or any connection services or any loss, damage, cost or expense incurred by such delay or failure. I acknowledge that this application is an instant service provided by YourPorter and that I am an end user of the service provided by YourPorter.		
<b>Signature</b> <input type="text"/>	<b>Date</b> <input type="text"/>	
X <input type="text"/>	<input type="text"/>	

**F. APPLICANT HISTORY**

9. How long have you lived at your current address?  
 Years  Months  
Reason for leaving this address?

10. Please tell us about this rented property. Name of landlord or agent  
  
Landlord/agent phone number  Weekly rent paid  \$

11. What was your previous residential address?  
  
 Postcode

12. How long did you live at this address?  
 Years  Months

13. Please give us further information about this rented property. Name of landlord or agent  
  
Landlord/agent phone number  Weekly rent paid  \$   
Was bond refunded in full? YES  NO  If NO, why not?

**G. EMPLOYMENT HISTORY**

14. Please provide your employment details. What is your occupation?  
  
What is the nature of your employment? (FULL-TIME / PART-TIME / CASUAL)   
Employer's name (inc. accountant if self-employed or institution if a student)  
  
Employer's address  
  
 Postcode  
Contact name  Phone number   
Length of employment  Years  Months Net Income  \$

**H. PREVIOUS EMPLOYMENT DETAILS**

15. Please provide your previous employment details.  
Occupation?   
Employer's name   
Length of employment  Year  Months Phone number

**I. OTHER INFORMATION**

16. Car Registration  Make/Type

17. Please provide details of any pets.  
Breed/Type  Inside/Outside  Council registration/number

Do you smoke?  Yes  No

**J. CONTACTS / REFERENCES**

18. Please provide a contact in case of emergency.  
Surname  Given name/s   
Relationship to you  Phone number

19. Please provide two personal references (not related to you).  
1. Surname  Given name/s   
Relationship to you  Phone number   
   
2. Surname  Given name/s   
Relationship to you  Phone number

**L. PLEASE PROVIDE US WITH 100 POINTS OF IDENTIFICATION**

Property Rental  
 \$  Per Week

First payment of rent in advance  \$

Rental Bond (4 weeks rent)  \$

Sub Total  \$

Less: Holding deposit (see below)  \$

Amount payable on signing tenancy agreement (bank cheque or money order only)  \$

**K. HOLDING FEE**

The holding fee can only be accepted after the application for tenancy is approved.  
The holding fee (not exceeding 1 week's rent) of ..... keeps the premises off the market for the prospective tenant for 7 days (or longer by agreement). In consideration of the above holding fee paid by the prospective tenant, the landlord's agent acknowledges that:

(i) The application for tenancy has been approved by the landlord; and  
(ii) The premises will not be let during the above period, pending the making of a residential tenancy agreement;

And  
(iii) If the prospective tenant(s) decide not to enter into such an agreement, the landlord may retain the whole fee;

And  
(iv) If a residential tenancy agreement is entered into, the holding fee is to be paid towards rent for the residential premises concerned.  
(v) The whole of the fee will be refunded to the prospective tenant if:  
a) The entering into of the residential tenancy agreement is conditional on the landlord carrying out repairs or other work during the specified period.  
b) The landlord / landlord's agent have failed to disclose a material fact(s) or made misrepresentation(s) before entering into the residential tenancy agreement.

Signature of Landlords agent  Date

Signature of Applicant  Date

**How did you find out about this property?**

Newspaper  The Internet  Local Paper  
 Office  Office Window  Sign Board at property  
 Referral  Other (Please specify) \_\_\_\_\_